

A Quick Guide to How to do Business with Cheshire Constabulary

Suppliers wanting more detailed information are recommended to read the full How to do Business guide, available to download from the procurement pages on www.cheshire.police.uk.

Individual departments are able to procure goods/services/works under delegated limits and place call off orders under framework contracts . Where framework contracts exist and these are to be used, the procedures below will not apply. Purchases will be called off against these contracts as and when required. Where multiple contractor/supplier frameworks exist, selection will either be against pre-determined contract information or by mini-competition.

To see the purchase thresholds which apply and to find out what process is followed, please see the details below.

Cheshire Constabulary tender opportunities will be advertised on www.bluelight.gov.uk . You can view all opportunities without registering. Registration on www.bluelight.gov.uk is FREE, all you need is internet access, no special software or equipment is required. Once registered you will be able to view and express interest in tender opportunities from Cheshire Constabulary as well as those from other participating Authorities. You will also receive automatic email notifications from this site of any future opportunities advertised providing you complete the contract category interest section by ticking all relevant category boxes.

Suppliers are recommended to register on www.bluelight.gov.uk to maximize opportunities, but for contracts which we do not advertise, suppliers should contact relevant departments directly to market their range of products/services. Delegated users may contact the Strategic Procurement Unit and request a search of the supplier database on www.bluelight.gov.uk to identify potential suppliers who they can invite to quote.

Contracts below £10,000

Contracts in this category would not normally be advertised . Delegated users will request at least one quotation from a suitably qualified supplier. Best practice would be to obtain a number of quotations against the same requirement/specification. Quotations may be verbal although written (email/fax/letter) is recommended.

Contracts from £10,000 - £50,000

Contracts in this category would not normally be advertised . Delegated users will request a minimum of three quotations which must include a specification and delivery timescales/schedule against which a supplier must quote.

Contracts over £50,000

Contracts in this category would be advertised on www.bluelight.gov.uk . We may also use local press and relevant trade journals. Contracts over £50,000 would be signed under seal. Contracts over the current EU Threshold would also be advertised in the Official Journal of the European Union (OJEU).

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