

## Vehicle Telematics

### Privacy Notice



This privacy notice tells you what to expect us to do with personal information held on the vehicle telematics system. It applies to all employees who will drive a Force owned vehicle.

#### Why we use your personal information

Vehicle Telematics will provide information pertaining to vehicle, journeys and driving behaviour primarily to minimise road related risks and financial efficiency savings in the following areas:

- |                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Fleet & Fuel Management:         | <p>Vehicle Telematics will inform appropriate managers about what vehicles are used where and when in order to maximise fleet efficiency. Information will be used by the Head of Fleet in conjunction with Business Leads to make informed decisions about Vehicle replacement requirements.</p> <p>Vehicle Telematics will inform users and appropriate managers about MPG's/Fuel Consumption of vehicles to support initiatives to improve driving behaviours and procurement decisions.</p> |
| Driving Behaviour:               | <p>Vehicle Telematics will help identify specific driving habits/traits for users to improve their driving to reduce collisions and improve fuel efficiency. High Risk exceptional trends will be managed by driver training to assess if any intervention is required.</p>                                                                                                                                                                                                                     |
| Complaints and Internal Conduct: | <p>Vehicle Telematics will be used to support investigations into collisions, complaints in relation to driving incidents and conduct matters. Decisions will be managed in line with the existing Force Policy (Vehicle Collisions) with ultimate decision responsibility sitting with the Force Driving Panel. Complaints and conduct will be managed via the existing Force Policy and the Professional Standards Dept.</p>                                                                  |

#### The lawful basis

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|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Fleet & Fuel Management: | <p>It is in the Constabulary's legitimate interests to understand what vehicles are used where and when in order to maximise fleet efficiency, enable better servicing and maintenance planning, improve effective vehicle utilisation alongside supporting strategic capital/fleet replacement decision making and reduce emissions and fuel spend through effective driver behaviour management, fuel consumption efficiency and future vehicle selection.</p> |
| Driving Behaviour:       | <p>It is in the Constabulary's legitimate interests to understand driver behaviours in order to proactively improve safety by</p>                                                                                                                                                                                                                                                                                                                                |

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identifying specific driver training needs, reduce emissions and fuel spend. It is also necessary to support post incident reviews which will consequently reducing vehicle maintenance, insurance and damage costs.

Complaints and Internal Conduct:

The Police (Complaints and Misconduct) Regulations 2012 and Police Reform Act 2002 provide us with a legal obligation and public task to investigate conduct matters involving police officers.

The contract of employment and associated force policies provide us with the lawful basis for police staff. It also provides us with the lawful basis where it involves a breach of the code of ethics.

Where a criminal offence is evident, the Constabulary has law enforcement powers to pursue criminal investigations.

### The types of personal information we use

Fleet & Fuel Management:

The Fleet Department will use vehicle data information in order to maximise fleet utilisation improve fuel consumption and maintenance services. Examples Include:

*Fleet Number; Vehicle type, Journey data (GPS); Mileages; MPGs, Business Units, vehicle defect alerts.*

Driving Behaviour:

The Driver Training department and Line Managers will review driving behaviour information to ensure the driving is compliant with appropriate training driving accreditations and to identify driving styles and traits to inform any training needs. Examples include;

*Force Identity Numbers (e.g. collar numbers), Business Unit, Training records & Driving Authority, Driving behaviours (example harsh braking, idling , blue light running, speed etc)*

Complaints and Internal Conduct:

Where we investigate a complaint or misconduct, we only process the personal information required to fulfil that function. Examples include;

*Names, Force Identity Numbers (e.g. collar numbers), vehicle journey data (GPS), driving behaviour pertinent to the complaint or misconduct investigation.*

### Where we obtain information

We will obtain information from you when you register your Driver ID within the vehicle. Vehicle Telematics will provide driving data directly from the engine CANbus (black box). We will also obtain other, relevant, information from systems such as Oracle, Tranman (fleet data) and Chronical (training data).

### Who we might disclose information to

We will provide reports to your line manager. We may also pass your personal information to professional standards and other police forces, IOPC, PCC,

complainants, MPs or the CPS if it relates to complaints or internal conduct matters. However, the extent of disclosure will be limited to relevance and necessity.

### **How long we retain personal data**

The supplier will retain data for up to 3 years after the contract expires. We will have access to the data for this period if required. Any reports created from the telematics systems will be held for a maximum of 2 years unless required as part of a criminal investigation or civil proceedings. In these instances, the data will be held in accordance with the NPCC Review Retention and Disposal Schedule.

### **Your rights**

Please visit [www.cheshire.police.uk/about-us/data-protection/](http://www.cheshire.police.uk/about-us/data-protection/) for further information on how we use your personal data, how long we keep it for, including your Rights under the Data Protection legislation and how you can complain to the Data Protection Officer or the Information Commissioner.

Vehicle Telematics Information Owner is the head of Fleet Services. Contact [fleet.management.admin@cheshire.pnn.police.uk](mailto:fleet.management.admin@cheshire.pnn.police.uk) for any specific information relating to Vehicle Telematics.

Last updated: February 2020